



Solgenia™ Freedoc Suite

The **Solgenia™ Freedoc** suite is a complete **Enterprise Content Management** and **Business Process Management** solution. It encompasses the management of the entire information creation lifecycle including versioning, archiving, security, storage, search/indexing, internal and external publication and distribution.

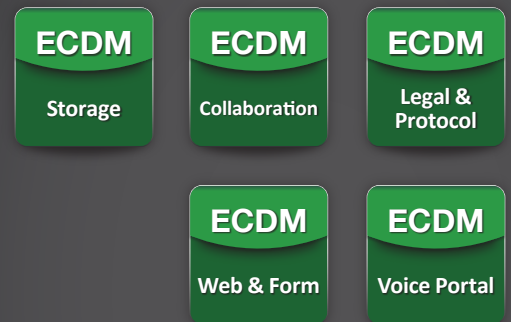
Solgenia™ Freedoc allows you to collect, organize and publish content stored in disparate sites, making it accessible to users across other applications and processes. Considerable productivity gains and lower operating costs result from information in the organization being immediately accessible and reusable. Improving the speed and simplicity of information collection, storage and processing provides users with up-to-date, contextualized information for their use.

The **Solgenia™ Freedoc** suite's content management functionality provides an optimized environment for managing internal information flow and innovative tools ideal for organizing internal and external communications. Included business process management tools, for designing and implementing internal workflows, enable a comprehensive approach to improving business processes through the integration of IT and management methodologies.

Solgenia™ Freedoc Suite COMPONENTS



ENTERPRISE CONTENT & DOCUMENT MANAGEMENT SOLUTIONS



BUSINESS PROCESS MANAGEMENT SOLUTIONS



a complete
enterprise content and
business process management solution

CONTENT & DOCUMENT MANAGEMENT SOLUTIONS

The **Solgenia™ Freedoc** suite incorporates content and document management solutions in an optimized environment for managing internal information flow, and innovative tools ideal for organizing external communications.

ECDM

Storage

Solgenia™ Freedoc Storage provides a single repository for all company content (generated/received both internally and externally), whether stored on different media or distributed across multiple applications and users, ensuring fast, easy search, secure access and easy collaboration.

ECDM

Collaboration

Solgenia™ Freedoc Collaboration makes available a centrally accessible Web Portal that organizes and publishes information - transforming it into shared knowledge. The sharing of information assets can increase individual and group productivity, reduce costs, optimize management of business processes, improve the quality of relationships with internal and external customers, suppliers and partners (stakeholders) by opening an organization's boundaries to the outside.

ECDM

Voice Portal

Solgenia™ Freedoc Voice Portal provides access to many services through the simple use of fixed or mobile telephones. The voice portal makes use of sophisticated automatic voice recognition technology (AVR), allowing the user to navigate through the use of voice commands, as well as through the numeric keypad. Text-to-Speech technology (TTS) guides the user in navigating within the portal and allows the portal to read text content in clear and concise English.

ECDM

Legal & Protocol

Solgenia™ Freedoc Legal & Protocol allows you to record and classify each content item forwarded, received or stored in the database and identify it with a unique, numerical, chronological sequence number to distinguish it throughout the document workflow. The management provided by the protocol allows Solgenia Freedoc to fully support all organizations that, by law, are required to perform this task.

ECDM

Web & Form

Solgenia™ Freedoc Web & Form provides all the functionality needed to create, publish and manage Web content in a collaborative and distributed environment. It's a completely browser-based service that provides sophisticated tools for Web authoring, enabling companies to distribute the development and maintenance of a Web site to people directly responsible for such content, without sacrificing the safety, reliability of the content and integrity of the portal.

BUSINESS PROCESS MANAGEMENT SOLUTIONS

Solgenia™ Freedoc provides powerful business process management tools that can be integrated into your existing IT infrastructure, allowing you to streamline business process workflows to help meet "total quality" standards.

BPM

Form Designer

Solgenia™ Freedoc Form Designer allows you to build GUI modules using the WISIWYG GUI tool to interactively gather input data to be incorporated into the database along with the content.

BPM

Business Activities Monitoring

Solgenia™ Freedoc Business Activities Monitoring enables you to regularly monitor and control business processes by creating recurrent reports that can highlight key performance indicators - a central part of any effective workflow design.

BPM

Visual Designer

Solgenia™ Freedoc Visual Designer allows you to intuitively design processes, activities and actions that can be integrated natively with the Solgenia Suite of solutions. The web based Visio-like interface allows the import of Microsoft® Visio projects through a simple wizard. Interpreting logical objects, each task related to the design can be done with "drag & drop" actions.